



APPRENTICESHIP CONTRACT REGISTRATION FORM



1. Enrollment No. of student (As generated from www.mhrdnats.gov.in):

Category(Put <input checked="" type="checkbox"/>)	Graduate	Diploma
Apprentice		

Affix a colour stamp size photograph with white back ground & self-attested

3. Whether Sandwich Course student or not, State Yes/ No

4. Trade (Mention Specific Name)

Designated Trade	
Optional Trade	

5. Name of the Apprentice (Block Letters) (As per Mark Sheet)

6. Father's Name

7. Mother's Name

8. Address of apprentice

Address for Communication	
Pin	
E-mail ID :	
Mobile No :	

9. (Please Tick in appropriate box) 10. Age in Years (✓)

Male	Female	Transgender	<18	>18
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11. Date of Birth

D	D	M	M	Y	Y	Y	Y
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12. Whether He/She belong to: (✓)

S.C.	S.T.	O.B.C.	P.W.D.	Minority
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13. Education Qualification considered eligible for apprenticeship training under the Act:

Name of the Institution/ College University	Qualification	Period of course (Yrs.)	Specify Subject field/Trade	Year & Month of Passing	Enrollment No./Final Year Mark Sheet No.

14. Date of Commencement of Training

15. Date of Completion of Training

16. Period of Training

17. Rate of Stipend payable by the establishment (₹)

Aadhar

18. Bank A/c No. to which STIPEND will be credited by the employer

19. IFS Code of the Branch

20. Name & Address of the Employer

We, the Employer, Apprentice (the Guardian in the case of Minor Apprentices) hereby declare that we have read the Apprentices Act, 1961 and the Apprenticeship Rules, 1992 regarding the contract of apprenticeship training including obligations and agree to abide by all the provisions made thereunder. In case of default by the either the apprentice or the employer, we agree to compensate the other party as per the provisions of the Apprenticeship Rules, 1992 [Main Provisions of the Rules may be seen in the Enclosure. (*)]

Pin	
Tel. No.	
Fax No.	
E-mail	

Engagement of Apprentices of the Apprenticeship Act. Sec22(1) Sec 22(2) (Employment Bound Contract)

21. Signature of Employer (with Seal)

22. Signature of Apprentice / Guardian

23. Signature, Name & address of witness: 1.

2.

24. Signature of Surety with Name & Address

FOR BOARD'S USE: Registered under Sec. 4 of the Apprentices Act

Vide Regn.

REGIONAL CENTRAL APPRENTICESHIP ADVISER

NOTE

Before forwarding this form to Board of Apprenticeship/Practical Training kindly ensure the following; otherwise contract may not be registered.

1. All the columns are duly filled and signatures and photograph are affixed at designated place.
2. Enclose Xerox copy of pass certificate of Degree or Diploma examination (as the case may be).
3. Enclose Xerox copy of Aadhar card.
4. Enclose Xerox copy of Bank details (Copy of Passbook).

(* Enclosure to Contract of Apprenticeship Training

The main provisions of the Apprenticeship Rules relating to the Contract of Apprenticeship Training are:-

1. (a) It shall not be obligatory on the part of the employer to offer any employment to the apprentice on completion of period of apprenticeship training in his establishment nor shall it be obligatory on the part of the apprentice to accept an employment under the employer. Engagement being made under section 22(1) of the Act.

(b) If, however, there is a condition in the contract of Apprenticeship that the apprentice shall, after the successful completion of training serve the employer, the employer shall, on such completion, be bound to offer suitable employment to the apprentice and the apprentice shall be bound to serve the employer in that capacity for such period and for such remuneration as may be specified in the contract subject to the approval of the Central Apprenticeship Adviser. Engagement being made under section 22 (2) of the Act.

2. The employer shall pay stipend per month to the Graduate and Technician apprentices at the minimum rates (as per the provisions of sub-rule (2) of rule 11 of the Apprenticeship Rules, 1992) [Revised time to time by Govt. of India]

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|---|--------------------|
| (a) Graduate Apprentices | : ₹ 9000 per month |
| (b) Sandwich Course
(Students from Degree Institutions) | : ₹ 8000 per month |
| (c) Technician Apprentices | : ₹ 8000 per month |
| (d) Sandwich Course
(Students from Diploma Institutions) | : ₹ 7000 per month |

3. The stipend prescribed for graduate apprentices shall be paid by the employer to those apprentices who possess a degree of minimum three years duration after 10+2 system of education and undergoing apprenticeship training in optional trade.

4. The stipend prescribed for technician apprentices shall be paid by the employer to those apprentices who possess a diploma of three years after 10th class or diploma of two years after 12th pass and undergoing apprenticeship training in optional trade.

5. The stipend prescribed for technician apprentices shall be paid by the employer to those apprentices who possess a certificate in vocational course involving two years of study after completion of secondary stage of school education and undergoing apprenticeship training in optional trade.

6. The stipend prescribed for trade apprentices shall be paid by the employer to all other apprentices undergoing apprenticeship training in optional trade according to their period of apprenticeship training.

7. The stipend for a particular month shall be paid by the tenth day of the following month. No deduction shall be made from the stipend for the period during which an apprentice remain on leave as observed in the establishment.

8. Where the Contract of Apprenticeship is terminated through failure on the part of the employer in carrying out the terms and conditions of the Contract (as notified under the Apprenticeship Rules, 1992), he shall pay to the apprentice such compensation as may be provided by the Central Government.

9. In the event of premature termination of Contract of Apprenticeship for failure on the part of apprentice to carry out the terms and condition of the contract (as notified under the Apprenticeship Rules, 1992), the surety at the request of apprentice hereby guarantees to employer the payment of such amount as determined by the Apprenticeship Adviser as and towards the cost of training.

10. The liability of the surety is limited to an amount of two thousand five hundred rupees with interest at twelve per cent. per annum.

11. The employer would also submit Bank Roll (Statement of Payment of Stipend to respective apprentices duly acknowledged by the concerned Bank) along with the Claim Bill every quarter to BOPT for verification & reimbursement of Central Government Share of stipend.